

**SUMMARY OF THE
TNI ASBESTOS EXPERT COMMITTEE MEETING
November 20, 2019**

The Committee met by teleconference on Wednesday, November 20, 2019 at 1:00 PM EDT. Chair Myron Getman led the meeting.

Roll call

Mike Carpinona, NJDEP (AB)	Absent
Zonetta English, Louisville Jefferson County (Lab)	Absent
Myron Getman, Chair, NY State DOH (AB)	Present
Glen Green, Vice-Chair, Xcel Energy (Other)	Present
Dixie Marlin, Marlin Quality Management(Other)	Present
Michelle McGowan, EMSL Analytical (Lab)	Present
Dan Shelby, EMLab P&K (Lab)	Absent
Carl Kircher, FLDOH, Associate Committee Member	Absent
Robert Wyeth, Program Administrator	Present

A quorum was present; the meeting/conference call proceeded. The agenda, approved by the committee is presented as Attachment 1.

Minutes from September and October 16, 2019 Conference Call

The minutes from the September call were unanimously approved by e-mail ballot. September minutes were posted on the TNI website. The abbreviated minutes from the aborted October meeting (due to lack of a quorum) were moved for approval by Glenn and seconded by Michelle. Minutes will be forwarded to William for posting.

Training Reminder

Myron reminded committee members of applicable training at the following website; <http://nelac-institute.org/eds/download/ChairTraining.php>

Committee Terms

As the committee is ending its first term of existence, a number of people will be rotating off at the close of 2019. Myron reminded members that they can serve two terms and asked member to consider volunteering for a second term. Myron announced he would serve a second term but plans to rotate out of his current chair role. A volunteer was sought for this role. Members were asked to communicate with Myron (cc Bob) regarding membership and the chair role. Bob suggested that if members could not accept a full 3 year term, they could request 1 or 2 year terms.

V1M2/QMP Update

This agenda item remains from the September meeting and relates to the Technical Manager issue in the Quality Systems committee which Myron has addressed in the interim. Other related issues include the conduct of an Internal Audit (IA) of the committee which Bob has completed and Myron has reviewed. A couple minor issues/questions regarding the audit need to be resolved which Bob and Myron will address. Although the IA does not require committee approval, a copy will be made available to any interested committee members. Audit is to be completed and submitted by 1/3/2020.

One requirement of the IA was compliance with the Conflict of Interest SOP of the CSDP. As this SOP has not been completed by the CSDEC, which Bob committed to addressing ASAP, the IA response from this committee will be a negative; responsibility for corrective action will be with CSDEC not the Asbestos committee.

Continuing Review of V1M3 - Draft Revision Review 9-19.xls

The committee continued with their review and modifications to V1M3. Minor changes were made to the remaining section (7.5.1 through 7.5.3) of the preliminary VDS. Upon review of the stricken language of the previous version of the standard minor clarifications were also provided in the TEM quality control section for Air of the preliminary VDS. A similar clarification was inserted for section 7.2.4.1.1b) reference AHERA field blanks. A copy of the preliminary VDS, as completed during the meeting is attached and reflects the document to be reviewed during the December meeting of the committee. This attachment (#2) differs from the committee's working document only in exclusion of the previously rewritten and "strikethrough" sections of the document.

Next Steps

The plan is to review the document referenced above, at which point Bob will make any necessary editorial or format corrections. The VDS will then be circulated for an e-mail ballot by all committee members. The VDS will also be presented to ANSI as a BSR-9 for "public" comment. It is anticipated that the January call can focus on preparation of a presentation of the VDS at the Newport Beach/Mid Year TNI meeting. Myron, as the retiring chair, has volunteered to make the presentation at the meeting assuming his travel is confirmed.

The meeting adjourned at 2:00 PM ET on a motion by Dixie and seconded by Micelle, all were in favor of adjournment.

The next meeting of the Asbestos Expert Committee is scheduled for Wednesday December 18, 2019 at 1:00 PM ET.

ATTACHMENT 1

TNI Asbestos Testing Expert Committee (ATEC)

Conference Call

Committee Meeting

Wednesday, November 20, 2019; 1PM EST

Call in: 1-712-832-8330

Access code: 822 174

Myron Getman, Chair

Glen Green, Vice Chair

AGENDA

Roll call

Review and approve October Minutes

Review and approve Agenda

Training reminder (<http://nelac-institute.org/eds/download/ChairTraining.php>)

Thanks to Glen for Chairing September call

Committee Terms (see spreadsheet)

Old Business

- V1M2/QMP update – Bob

New Business

- Draft Revision Review 4-19.xls (*based entirely upon spreadsheet, if sections or topics were not included, raise them in their relevant section*)
 - 7.5.1
 - 7.5.2
 - 7.5.3
- 7.2.4.1.1 b) – AHERA field blanks – Mike
- Next steps – including presentation at February meeting

Next Meeting: December 18, 2019 @ 1pm

Attachment 2



V1M3_working draft
for Final Review.RKW